



DEPARTMENT OF PLANNING & ZONING

City of Manchester, Missouri

14318 Manchester Rd.

Manchester, MO 63011

Phone #636-227-1385

Fax#636-227-5438

REZONING REQUEST

APPLICANT: _____

(ADDRESS)

(PHONE#) (FAX #)

LOCATION OF REZONING: (ADDRESS) _____

PROPERTY OWNER:

CONTRACT PURCHASER:

(NAME)

(NAME)

(ADDRESS)

(ADDRESS)

(PHONE/FAX)

(PHONE/FAX)

LEGAL DESCRIPTION OF PROPERTY: (other than address, if more space needed,
please attach additional sheet)

EXISTING ZONING: _____ **PROPOSED ZONING:** _____

PROPOSED USE: _____

\$300 Application Fee Non-Refundable

Submit application along with seventeen (17) sets of plans (may be reduced sets of 11" x 17" size plans) to the Planning and Zoning Department.

REQUEST FOR REZONING

Every rezoning request submitted to the Planning and Zoning Commission for their review and recommendation must contain the following information. **If the information does not appear on or accompany the application, the proposal may not be scheduled for a Commission meeting.**

In reviewing any application for rezoning, the Planning and Zoning Commission shall identify and evaluate all factors relevant to the application. The Commission shall report its findings in full, along with its recommendation to the Board of Alderman. The facts to be considered by the Commission include:

1. Whether or not the requested zoning change is justified by a change in conditions.
2. The precedents, the possible effects of such precedents, which might likely result from approval or denial of the application.
3. The ability of the city or other government agencies to provide any services, facilities and/or programs that might likely result from approval or denial of the petition.
4. The effect of approval of the application on the condition and/or value of property in the City or in adjacent civil divisions.
5. The zoning classification and land use recommended by the Comprehensive Plan.
6. The Commission may require additional information when deemed necessary.

CHECKLIST

The applicant shall be accompanied by the following information.

1. Scaled map of the property, correlated with the legal description, and clearly showing the location of the property.
2. Printed legal description of the property.
3. A list of property owners and their mailing address within 185 feet of the subject property.
4. Written response to the six facts considered for rezoning.
5. The applicant (or their representative) is required to appear Commission and Board.

Applicant Signature

Date

Property Owner's Signature

Date